

HAZELTINE PUBLIC LIBRARY	<b>BOARD MEETING</b> <b>Agenda and Minutes</b>	DATE: 1-09-2024
		TIME: 5:30 pm
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AGENDA ITEMS	Discussions/Actions/Notes		Present	Absent
<b>Call to order / Attendance</b>	Full house tonight!	KS Katie Smith	X	
<b>Potential new board member Christine Frankson</b>	Christine Frankson attended and greeted by trustees.	NK Nikole Knobloch	X	
		JH Judy Haller	X	
		DS Deb Siggins	X	
		KB Kim Butler	X	
		JP Jennifer Parkinson	X	
<b>Review &amp; Approve meeting minutes from last meeting (11-28-23)</b>	Accepted as presented	MTA JH	MS JP	A/F All
<b>Correspondence/ Public Expression</b>	No correspondence			
<b>Treasurer's Report</b>	Accepted as presented	MTA NK	MS KB	A/F All
<b>Director's Report</b> -Bldgs & Grounds – Light repair/ Snowplowing  -Open House – 06-23-2024  -Trustee training – Each member needs 2 hours training in addition to sexual harassment training per year.  -Fiscal reports numbering system – Changing our numbering system will make final reports more fluid.	Alstrom Schaffer fixed two lights that had not been working for a long time. Not much snowplowing has occurred, Susan and Katie take care of sidewalks.  Bounce house has been booked for the June Open House. A note has been sent to the Tarpskunks team and Jay Sirianni from SWCS has been contacted.  February 3, 2024 – Take you child to the library day in addition to Doors Open Jamestown. This is listed on our website and occurs from 10am – 1 pm. A craft with a Valentine theme will be made available. Valentine Cookies will be available.  Bryce Ireland – Insurance agent – recommended adding our Community Building to the insurance policy. Nikole and Katie will go into the office for an insurance review with Mr. Ireland.			
<b>Old Business</b> -259 Amount – Notice from SWCS to delete \$201.00 from our annual \$65,000; -2024 vote on 259 -Reusable Bags Questions – Library purchased 500 reusable tote bags.	BOD Reminded of training requirements – 2 hours annually, in addition to sexual harassment training. NYS trustee book club = great webinars  Policy review and development continues as a work in progress, Nikole is spearheading this.  Discussion on the new reusable book bags. A Door Prize will be given to encourage the use of these bags. Plan to include a book, our Hazeltine Library Bag, small gift certificates to local businesses. Each patron will receive a bag, when they bring it back for reuse they will receive a ticket for the door prize.  The drawing will occur at the Open House June 23, 2024.			

