

Hazeltine Public Library

Dec. 7, 2021 Meeting

CTO at 6 PM by acting chair Nikole Knobloch. In attendance – Trustee Judy Haller; incoming trustees Lori Stearns and Deb Siggins were present and introduced. Sally Burns and Sally Liz Burns were excused. Staff – Katie Smith, library director.

New trustees will take oath of office in Jan. 2022 and begin their terms. Terms run 1/22 – 12/27.

In the absence of a quorum - Treasures report, 2022 budget, Minutes, Directors report were all filed for action at Jan. meeting. Agenda items/discussions will be moved ahead to Jan. meeting

Policy changes proposed; policies may be amended by majority of board if board members have notice seven days prior to the meeting upon which action will be taken or at the next scheduled meeting after the meeting where the amendments were proposed.

These are the policy changes proposed:

Health Insurance Benefit. Currently the reimbursement for employees is capped at \$3000 for manager/\$2000 for page. Propose – Health insurance benefit will be reviewed and adjusted annually to reflect increases in premium costs.

BYLaws state directors may serve two consecutive terms of 5 years each. Propose – Directors may serve two consecutive terms of five years each and then are eligible to return to the board after an absence of one year.

Holidays – currently the policy has the library closed on :

New Years Day

Memorial Day

Independence Day

Labor Day

Thanksgiving Day and Friday

Two Days at Christmas to be determined by staff; approved by board.

Propose: Thanksgiving and Christmas Holidays to be determined annually by staff, with board approval - based on days of the week, historical patron count and staff/volunteer availability.

NEXT MEETING – JANUARY 25, 2022 6 PM AT THE LIBRARY