

**Hazeltine Public Library**  
**Monthly Finance Report**  
 January through December 2021

	<b>Annual Budget</b>
<b>Income</b>	
Donations	1,000.00
Fines and Fees Income	750.00
Fundraising (Other)	150.00
Grants	3,750.00
Interest Earned	350.00
Lib. System Aid & Grants(Cash)	250.00
Materials Grant	2,500.00
NY state aid(LLSA)	1,120.00
Pardon Hazeltine Fund for books	30.00
Tax Support to Library	65,000.00
<b>Total Income</b>	<b>74,900.00</b>
<b>Gross Profit</b>	<b>74,900.00</b>

<b>Expense</b>	
Advertising	500.00
Collection Agency (Unique)	25.00
Furnishings	300.00
<b>Maintenance</b>	
Maintenance-Building	3,000.00
Maintenance-Grounds	2,000.00
Property Insurance	850.00
Security Monitoring	400.00
<b>Total Maintenance</b>	<b>6,250.00</b>
<b>Materials for Circulation</b>	
Audio books for adults	1,500.00
Audio books for children	250.00
Book processing	100.00
Books for Adults	4,000.00
Books for Children	2,000.00
eBooks	1,330.00
Magazines/Newspaper Sub.	300.00
Movies for adults	1,000.00
Movies for children	500.00
<b>Total Materials for Circulation</b>	<b>10,980.00</b>

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Annual Budget

<b>Personnel</b>	
Defined health benefit	3,960.00
Disability Insurance	300.00
Mileage/Education	200.00
Payroll	39,500.00
Payroll Taxes	4,500.00
Workers Comp	550.00
<b>Total Personnel</b>	<u>49,010.00</u>
Professional Development	500.00
Professional Fees	250.00
Program Expense	685.00
<b>Supplies</b>	
Miscellaneous	500.00
Postage	300.00
Supplies - Cleaning	200.00
Supplies - Library	500.00
Supplies - Office	250.00
<b>Total Supplies</b>	<u>1,750.00</u>
Technology Expense	600.00
<b>Utilities</b>	
Utilities - Electric	1,700.00
Utilities - Gas	1,650.00
Utilities - Telephone	700.00
<b>Total Utilities</b>	<u>4,050.00</u>
<b>Total Expense</b>	<u>74,900.00</u>
<b>Net Income</b>	<u><u>0.00</u></u>

1/25/2021