

**HAZELTINE PUBLIC LIBRARY BOARD OF TRUSTEES**  
**CODE OF ETHICS / CONFLICT OF INTEREST POLICY**

Public library trustees are accountable for the resources of the library as well as to see that the library provides the best possible service to its community.

\*Trustees in the capacity of trust upon them, shall observe ethical standards with absolute truth, integrity and honor.

\*Trustees must avoid situations in which personal interests might be served or financial benefits gained at the expense of library users, colleagues, or the situation.

\*It is incumbent upon any trustee to disqualify himself/herself immediately whenever the appearance or a conflict of interest exists.

\*Trustees must distinguish clearly in their actions and statements between their personal philosophies and attitudes and those of the institution, acknowledging the formal position of the Board even if they personally disagree.

\* The existence and resolution of a conflict will be documented in the Board of Trustee meeting minutes at which the conflict was discussed or voted upon.

\*A trustee must respect the confidential nature of library business while being aware of and in compliance with applicable laws governing open meetings and freedom of information.

\*Trustees must be prepared to support to the fullest the efforts of librarians in resisting censorship of library materials by groups or individuals.

\*Trustees who accept Library Board responsibilities are expected to perform all of the functions of library trustees.

Adopted 11-13-2013

Revised and approved with Disclosure of Interest form 9-25-2018

6/4/2021 matches hard copy in policy book