

HAZELTINE LIBRARY BOARD MEETING 6/22/2021

CTO: 5:24 PM

PRESENT: Erin Pangborn, Liz Burns, Judy Haller Nikole Knobloch; trustees, Katie Smith,
Director Excused: Sally Burns, Trustee

TREASURER'S REPORT:

Judy presented bills paid for May: total \$5570.19. Also reported income and expense figures for May, YTD. She stated that we are track for the year, struggling month to month. Question raised as to what Retained Earnings signifies, Katie to check with L. Rexford who prepares tax forms.

Erin moved to accept reports, Liz 2nd, all approved.

MAY MINUTES: Members reviewed minutes as submitted by Liz. Judy moved to accept same, Nikole 2nd, minutes approved.

CORRESPONDENCE:

Invite to participate at Busti Apple Festival in Sept. A bookbinder will be present at library table giving demonstration.

DIRECTOR'S REPORT: (Written copy attached with full details)

SHED Update: Katie gave status per Sally's work with Amish contractor. Building is complete, will be delivered in 2 sections once pad is prepped, all to happen in next two weeks. Board approval required to pay vendors. \$10,960 for building, \$2000 for pad. Nikole moved to have Judy write checks for both immediately, Liz 2nd, all agreed. We have \$9000 grant money remaining for electricity, sidewalk. steps, shelving as needed.

SUMMER READING PROGRAM: Katie reports registration is open, going slowly. Info disseminated vis FB, Summer Fest, PJ, etc. Board suggested keeping registration open to encourage more signups, idea of books and activities in take home bags may catch on once school is out. **CCLS gave each library \$300 toward purchase of materials.** HPL was awarded a SRP grant from CCLS. Katie has lined up visits by Audubon Society, Safety Village, Fire Dept.

OLD BUSINESS:

Bylaws, Policy review: Erin went through all, found two items in policy manual that need revised, Katie will do so. Policies are currently backed up on library hard drive which equals paper copy. Zip drive not found, Katie will purchase new and make third source as well.

NEW BUSINESS:

Nominate new president: Erin Pangborn will be leaving the area soon, this is her last meeting. Board quota for decisions is 5, this will leave us short one vote. Discussion followed as to increased need for additional trustees, suggestions made. All will pursue. Since Judy and Liz both hold offices, Sally has declined, Nikole will serve as acting President until further members are found. All will support her.

Erin related her reason for moving, her pleasure in serving, knowledge gained. We all emphasized our appreciation for her willingness to take on the role and her excellent service in doing so. We will miss her greatly.

Judy moved to adjourn at 6:44 PM, and to start next meeting at 5 PM; all agreed. No meeting in July. Next meeting August 24, 2021, 5:00 PM